Dear Undergraduate Research team leader,

The Undergraduate Expo takes place this Thursday, April 15, in the Memorial Union Building, from 9 AM to 4 PM. We look forward to seeing you there!

SET UP
Set-up for all Undergraduate Researchers will take place the morning of the Expo on Thursday, April 15.

Please check in at the registration table outside the MUB Ballroom between 8-8:30 AM to receive your table number, name tag, Expo booklet, and other important instructions.

EXHIBIT LOCATION
Your poster exhibit location will be tier 3 of the MUB Commons. We will have someone stationed there to help during set-up times. Please set-up your poster by 9 AM.

POSTER JUDGING
All Undergraduate Research poster judging will take place between 9 AM and noon.

TEAR-DOWN
Please remove your poster between noon and 12:30 PM, but please be sure you have been reviewed by at least three judges before removing your poster...and check with the Expo registration desk located outside the MUB Ballroom if you're not sure.

IMPORTANT
1) Please bring your own presentation boards -- and also easels and extension cords, if you need them. The MUB does not have any to offer for the Expo.
2) We will provide light snacks and beverages throughout the day, but no lunch will be provided. Please feel free to bring a lunch to eat at your booth.

If you have any questions, please contact Mary Erva at mberva@mtu.edu, tel 906-487-2005.